

# DeLaSalle High School

## APPLICATION MATERIALS



Policy on Admission  
Application for Admission

"Letter of Recommendation" Forms  
Authorization to Release Records



# De La Salle High School

## Policy on Admission of Students

### I. What kind of school is DeLaSalle?

In keeping with its history of nearly a century, DeLaSalle is a Catholic High school in the LaSallian tradition, adhering to the educational vision begun by Saint Jean Baptiste de La salle in the seventeenth century and sustained to this day by the Christian Brothers, which he founded within the Catholic Church. A Lasallian school seeks vigorously and enthusiastically to attract students from various economic levels, academic abilities, racial communities, and ethnic backgrounds. DeLaSalle High School thus intends to educate a broad range of students and to create a community among them. The Lasallian educational tradition not only strives to facilitate personal success but also to prepare students to be of service to society during and after their education.

The ability range of students admitted to DeLaSalle High School extends from the average ability group to the advanced placement/exceptional ability level. DeLaSalle is a "comprehensive" school in this sense only. DeLaSalle does not offer programs for students of very low academic ability. Additionally, students with a history of behavioral difficulties will not be served well by this institution, and parents should seek a more specialized learning environment if this is the case.

The Lasallian tradition exists within the larger tradition of the Catholic Church. DeLaSalle is, therefore, a religious high school, and spiritual development is regarded as a primary educational goal. All students, Catholic and non-Catholic alike, are required to take classes in the Religious Studies Department and are expected to attend school worship services.

DeLaSalle High School reserves the right to decline acceptance of students whose intellectual, emotional, behavioral, or attitudinal characteristics either prevent them from joining fully in the community of faith, or from learning what DeLaSalle seeks to foster within its students.

### II Criteria for Admission of Students to DeLaSalle:

- A. For incoming ninth grade students;
1. Prospective students are required to:
    - submit an application
    - take an entrance exam
    - send in current transcripts from the applicant's school
    - submit at least one recommendation from an eighth-grade school teacher or counselor with regard to academic potential and personal character
  2. Application materials will be evaluated by a review committee consisting of the admissions director, associate director, the counselors, the assistant principal and principal. This review committee may request additional recommendations or retaking the entrance exam as part of their review. On such cases as they will consider, they will make a decision:
    - (a) to accept unconditionally;
    - (b) to deny admission; or
    - (c) to accept an applicant on specific conditions
- B. For students entering De La Salle in tenth, eleventh, or twelfth grades:
1. Students are accepted at the beginning of the fall, winter, and spring trimesters. In special circumstances, students are enrolled after the start of the trimester. The expectation of receiving credit for less than a trimester of attendance will be determined after consultation with the principal.
  2. Prospective students wishing to enter in grades ten, eleven, and twelve must complete an application that includes:
    - a transcript of their high school record;
    - a letter of recommendation from a high school counselor or teacher attesting to their academic potential and personal character;
    - demonstrated competence in English for foreign-born students;
    - at least one personal interview with the director of admission, associate director and/or principal.
  3. Decisions on acceptance of new students into grade ten, eleven and twelve are made by the review committee consisting of the admissions director, associate director, the counselors, the assistant principal, and principal.
  4. Students intending to receive a De La Salle diploma must be in attendance, under normal circumstances, for the entire senior year.

### Steps to Admission

All prospective students are required to submit an application, to include current transcripts and at least one letter of recommendation from a current teacher or counselor.

If a student submits three letters of recommendation, that student will be considered for possible academic scholarship. One letter is required for admission consideration, three for scholarship consideration.

Ninth grade applicants must also meet minimal standards on a nationally recognized high school entrance exam. The entrance exam is used as a tool for admission, for appropriate ninth grade placement, and to a lesser extent, for academic scholarship determination. Dates for this exam are set by the Office of Admission, but the first exam date will occur no earlier than January 15 of the eighth grade year.

The first application deadline for ninth grade admission ("early applicants") is set by the director of admissions each year. It shall occur no earlier than January 15 of the eighth grade year. The Admission Review Committee will render decisions on all early applicants within one week's time and begin registering students for ninth grade shortly thereafter. Families may still apply for ninth grade admission after this date, but they are not guaranteed registration placement.

Transfer applicants may apply at any time, and they must also schedule at least one personal interview with the director of admission, associate director and/or principal.



# DeLaSalle High School Application for Admission

Student Name \_\_\_\_\_

Home Address \_\_\_\_\_

City, State \_\_\_\_\_ Zip \_\_\_\_\_ Home Phone (\_\_\_\_) \_\_\_\_\_

Current Grade \_\_\_\_\_ Year of High School Graduation \_\_\_\_\_ Male/Female (please circle)

Current School \_\_\_\_\_ Parish or Church \_\_\_\_\_

Student Lives with:

Both Parents

Mother

Father

Mother/Stepfather

Father/Stepmother

Other Relationship

## Person/Persons Responsible for Student Listed Above:

**Mother's Name** \_\_\_\_\_

Home Address (if different than student) \_\_\_\_\_

City, State, Zip \_\_\_\_\_ Home Phone (\_\_\_\_) \_\_\_\_\_

Work Phone (\_\_\_\_) \_\_\_\_\_ Cell Phone (\_\_\_\_) \_\_\_\_\_ Email \_\_\_\_\_

If we need to contact you, what is your preferred method of contact? \_\_\_\_\_

**Father's Name** \_\_\_\_\_

Home Address (if different than student) \_\_\_\_\_

City, State, Zip \_\_\_\_\_ Home Phone (\_\_\_\_) \_\_\_\_\_

Work Phone (\_\_\_\_) \_\_\_\_\_ Cell Phone (\_\_\_\_) \_\_\_\_\_ Email \_\_\_\_\_

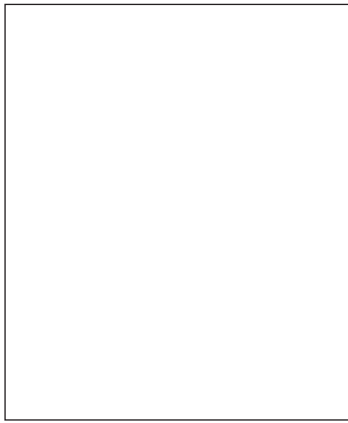
If we need to contact you, what is your preferred method of contact? \_\_\_\_\_

List all activities in which you have participated in the last three years (for example: athletics, science fairs, art shows, musical groups, etc.): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

List all community activities in which you have participated in the last three years (for example: church service, scouts, volunteer work, etc.): \_\_\_\_\_  
\_\_\_\_\_

What academic areas are of interest to you? Why? \_\_\_\_\_  
\_\_\_\_\_

At anytime within the past five years, have you received special academic accommodations in relation to your learning (such as an i.e.p., 504 plan, or special education?) Yes / No (please circle) If yes, please describe the accommodations and when they were received \_\_\_\_\_  
\_\_\_\_\_



***Hey! We'd like to get to know you. This is optional, but if you have a recent photo, please attach it here.***

### **DeLaSalle's Mission Statement**

As a diverse community of teachers, learners, alumni, parents and volunteers, our mission is to serve students who seek a high-quality, values-based academic preparation for life. We fulfill this mission, in part, by affirming our heritage as a Catholic school in the Lasallian tradition.

### **Short Answer Question**

Please read the DeLaSalle Mission Statement. In the space provided, please tell us what the Mission Statement means to you as a prospective student.

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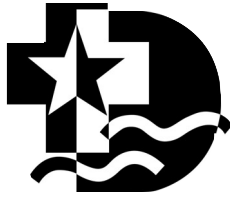
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# DeLaSalle High School Recommendation for Admission

Please print in ink

Please be advised that \_\_\_\_\_ High School Graduation Year: \_\_\_\_\_  
(Student's Name)

is an applicant for admission to DeLaSalle High School. To be accepted as a DeLaSalle student, the applicant must submit at least one recommendation. To be considered for an academic scholarship, the applicant must, in addition to other criteria, submit three recommendations, including one from a current teacher. You will greatly assist this applicant and DeLaSalle by providing specific and candid answers to this inquiry. Information provided will be treated as confidential. Thank you for your cooperation. If you have any questions, please call the DeLaSalle Admissions Office at 612-676-7675.

### Waiver of Access

I have requested that this recommendation be filed by school officials for use in the admission process and in counseling by officials of DeLaSalle High School. In accordance with the Family Education Rights and Privacy Act of 1974, I have indicated my intention regarding access to these reports by checking one of the following options:

I waive access to this report which shall therefore be considered confidential

I do not waive access to this report

Date: \_\_\_\_\_ Parent Signature: \_\_\_\_\_

**Note to Evaluator** - If the parent has agreed to the waiver printed above, we will preserve the strict confidentiality of this document and it will be made available only to DeLaSalle officials.

1. How long have you known the student applying for admission to DeLaSalle ? \_\_\_\_\_

\_\_\_\_\_

2. By what connection have you known the student? \_\_\_\_\_

\_\_\_\_\_

3. How well do you know the student applicant? \_\_\_\_\_

\_\_\_\_\_

4. Please use this space for any personal statement you wish to make about the student. While academic performance, test scores, and your judgments on the back of this recommendation are important to the admission and/or scholarship evaluation, your candid observations about the applicant help give your evaluation the proper context. As you see necessary, please provide your observations of the student's special interests, social and academic background, personal qualities, motivations and any other information which may not be apparent from rating scales and test scores. Feel free to attach additional sheets if you like.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

5. In your work with the student, has he or she ever been a negative influence in your work environment? In particular, have other students been adversely affected in any way by repeated actions of the applicant? \_\_\_\_\_

6. DeLaSalle's curriculum is college preparatory, and on average, students may expect two to three hours of homework each night. With relation to the applicant, are there any concerns about that student meeting DeLaSalle's academic requirements? If so, please explain \_\_\_\_\_

7. Please rate the applicant on the following scales as compared to the other students of the same age with whom you work or associate:

	Below Average Lowest 40%	Average Middle 20%	Above Average Next 20%	Outstanding Highest 20%
Persistence and Self-Discipline	_____	_____	_____	_____
Common Sense and Maturity	_____	_____	_____	_____
Leadership Ability	_____	_____	_____	_____
Ability to relate well with peers	_____	_____	_____	_____
Ability to relate well with adults	_____	_____	_____	_____
Creativity and Originality	_____	_____	_____	_____
Communication Skills	_____	_____	_____	_____

8. I recommend this student for admission to DeLaSalle High School on the basis of:

	Not Recommended	Recommended With Reservations	Recommended	Recommended With Enthusiasm
Intelligence and Intellectual Promise	_____	_____	_____	_____
Character and Personal Promise	_____	_____	_____	_____
Overall Recommendation	_____	_____	_____	_____

Signature \_\_\_\_\_ Date \_\_\_\_\_

Name \_\_\_\_\_

Title \_\_\_\_\_

Address \_\_\_\_\_ Zip \_\_\_\_\_

*Please return this form and/or personal letter of recommendation to the applicant in sealed envelope as soon as possible, or mail directly to:*

Office of Admission  
DeLaSalle High School  
One DeLaSalle Drive  
Minneapolis, MN 55401

*The applicant must submit this recommendation to DeLaSalle before admission and/or scholarship can be considered. One recommendation is required for admission; three recommendations are required for scholarship consideration in addition to admission consideration.*



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\_\_\_\_\_

2. By what connection have you known the student? \_\_\_\_\_

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3. How well do you know the student applicant? \_\_\_\_\_

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Ability to relate well with peers	_____	_____	_____	_____
Ability to relate well with adults	_____	_____	_____	_____
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Signature \_\_\_\_\_ Date \_\_\_\_\_

Name \_\_\_\_\_

Title \_\_\_\_\_

Address \_\_\_\_\_ Zip \_\_\_\_\_

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Ability to relate well with adults	_____	_____	_____	_____
Creativity and Originality	_____	_____	_____	_____
Communication Skills	_____	_____	_____	_____

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Character and Personal Promise	_____	_____	_____	_____
Overall Recommendation	_____	_____	_____	_____

Signature \_\_\_\_\_ Date \_\_\_\_\_

Name \_\_\_\_\_

Title \_\_\_\_\_

Address \_\_\_\_\_ Zip \_\_\_\_\_

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DeLaSalle High School  
One DeLaSalle Drive  
Minneapolis, MN 55401

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## De La Salle High School Authorization to Release Copies of Records

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Full name of student

Date of Birth

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Current School

Current Grade

This student is an:

\_\_\_\_\_ applicant for **ninth grade admission** and all requested records are to include grades six, seven, and as much of grade eight as possible. DeLaSalle has indicated that they need these records no later than \_\_\_\_\_ for full consideration as a ninth grade applicant.

\_\_\_\_\_ applicant as a **prospective transfer into grade 10-11-12** and all requested records should include all high school years, beginning with grade nine, and including as much of the current academic year as possible.

The above-named student is applying for admission to DeLaSalle High School. Therefore as legal parent or guardian for the above-named student, I hereby authorize the release copies of the following records pertaining to the student and ask that these records be sent to DeLaSalle. For all applicants, the requested records are to include the following. (Please refer to the line checked above to identify which academic years are requested for records for this particular applicant.):

- Academic records, including letter grades or other form of school evaluation and (if offered by the current school) credits granted;
- Attendance records (to include tardies if possible);
- Achievement test scores and/or any standardized aptitude exam scores;
- And if applicable:
  - Records pertaining to special education services or special learning accommodations;
  - Disciplinary records pertaining to expulsion or suspension from school;
  - Minnesota Basic Standards Test Scores

Please mail copies of these records to:

Office of Admission  
DeLaSalle High School  
One DeLaSalle Drive  
Minneapolis, MN 55401

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Signature of parent/guardian

Date

NOTE: For fair and complete evaluation of the applicant, please include, in these copied records, at least one grading period of the eighth grade year for applicants to ninth grade.



# De La Salle

## High School

One DeLaSalle Drive  
Minneapolis, MN 55401  
[www.delasalle.com](http://www.delasalle.com)

612-676-7600 - Main Office  
612-676-7675 - Admissions  
612-676-7699 - Fax