



APPLICATION FOR EMPLOYMENT

DeLaSalle High School considers applicants for all positions without regard to race, color, religion, gender, natural origin, age, marital or veteran status, a non-job related medical condition or disability, or any other legally protected status.

TODAY'S DATE: _____ POSITION APPLYING FOR: _____

LAST NAME: _____ FIRST NAME: _____

SOCIAL SECURITY NUMBER: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PRIMARY PHONE NUMBER: (____) _____

SECONDARY PHONE NUMBER: (____) _____

EMAIL ADDRESS _____

Have you previously applied to work at DeLaSalle High School? YES NO

Are you currently employed? YES NO

If yes, where or in what line of work? _____

May we contact your current employer? YES NO

On what date would you be available for work? _____

Are you physically able to perform all tasks required by this job? YES NO

If no, please explain: _____

Are you prevented from lawfully becoming employed in the United States because of visa or immigration status?

YES NO (Proof of citizenship or legal status will be required upon hiring.)

Have you been convicted of a felony in the last 7 years? YES NO

Education

High School	Undergraduate College/University	Graduate/Professional
School name And location		
Years completed		
Describe specialized training, apprenticeship, skills, or information, which might be helpful to us.		

REFERENCES	FIRST AND LAST NAME	TELEPHONE #	RELATIONSHIP
First Reference			
Second Reference			
Third Reference			

APPLICANT'S STATEMENT AND AUTHORIZATION FOR BACKGROUND/REFERENCE CHECK

I certify that the answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this Application for Employment as may be necessary in arriving at an employment decision.

I understand this application for employment shall be considered active for a period of time not to exceed 45 days. If I wish to be considered for employment beyond that time period, I will inquire as to whether or not applications are being accepted at that time.

I understand that neither this document nor any offer of employment from DeLaSalle High School constitutes an employment contract unless a specific document to that affect is executed in writing by DeLaSalle and myself.

I authorize DeLaSalle High School's personnel office to request a character reference check and criminal history check from law enforcement agencies and/or the Bureau of Criminal Apprehension, following a conditional offer of employment. I authorize the agency receiving such a request to give full and complete information, as may be requested by DeLaSalle High School. I further agree that the information will not be disclosed to me, but will be treated as confidential by the school, and I waive any right to see this information. (Note: Failure to sign this authorization may disqualify you from consideration for employment.)

In the event of employment, I understand that false or misleading information given in my application or interviews may result in discharge. I understand, also that I am required to abide by all rules and regulations of DeLaSalle High School.

Applicant's signature

Date

FOR OFFICE USE ONLY

Arrange Interview YES NO

Interview scheduled: Date: _____ Time: _____

Remarks: _____
